



8th Grade Trips
Policies/Procedure & Rooming Request Form Packet
September 3, 2026

We are excited once again to be preparing for an amazing set of trips for our 8th grade students! Please find the attached *Policies/Procedure & Rooming Request Forms* for these trips. Students may choose to attend either the Washington / New York OR the Orlando trip. Please select the appropriate attached form (*Washington/New York* or *Orlando*) for the trip you have selected. Complete the *Policies/Procedure & Rooming Request Form* completely (and clearly) being sure to include a *parent signature*. Submit this form with the initial non-refundable deposit on **Wednesday, October 1st**. (Please include: address, phone number, student name and trip on each check)

Trip payments will be accepted beginning at 8:15am on Wednesday, October 1st in the Media Center. Front Gates will not open until 8:15am, however historically a line forms and spots are given on a first come first served basis.

We are looking forward to some incredible trips this year and are very excited to be spending this time with our students outside of Deerlake!! If you have any questions or would like to learn more about these trips, please join us for our *first Parent Information Meeting* on Thursday, September 4th, prior to Open House, at 5:15pm in the Deerlake Auditorium. Feel free to contact me at chris.burkey@leonschools.net if I can be of any assistance in the meantime.

Chris Burkey
Trip Coordinator

To sign-up for trip reminders from **Remind.com**:

- For the **Washington/NYC** trip, text the message **@dmsnyc2026** to the number 81010
- For the **Orlando** trip, text the message **@dmsorl2026** to the number 81010

**Deerlake Middle School 8th Grade Orlando Trip
Policies/Procedures & Rooming Request Form
March 2026**

I, _____, would like to room with the following **three (3)** other students on the Deerlake 8th Grade trip to **Orlando** on **March 9-11, 2026**. My **non-refundable deposit** of **(\$175.00)** accompanies this **signed sheet** (please do NOT staple payment to this sheet)

Include **first and last names** ***Please Print Clearly***

1. _____ (your name)
2. _____
3. _____
4. _____

C Period Teacher

BOY ROOM _____ or GIRL ROOM _____

Please Circle your t-shirt size (all are ADULT sizes): S M L XL

Trip Payment Policies & Procedures:

- **ALL payments for the 8th grade trips are non-refundable.**
- Trip payments will be **accepted beginning at 8:15am on Wednesday, October 1st** in the **Media Center**. **Students may NOT come inside the front building gates prior to 8:15am that day.** Again, front building gates will NOT open until 8:15am. However, a line does form and spots are assigned on a first come first served basis.
- One Student may submit all **Forms/Payments** for their rooming group only.
- Please note a minimum of 32 students will be needed for us to be able to offer this trip.
- **Trip insurance is not included in the price.** Private travel insurance can be obtained on your own.

Behavioral Policies & Procedures:

- Students who receive two (2) **referrals** resulting in disciplinary action (such as **OFI**) or one (1) **out-of-school suspension** at any time during the school year **will not be eligible to participate in any trips or events**
- Students who choose to exhibit **inappropriate behavior on this trip** will not be allowed to participate in any of the 8th grade end-of-the year activities.
- Students identified by the DMS Administration as having **excessive absences** are **ineligible** and may be removed from this trip.

Trip Rooming Form Policies & Procedures:

- Students **must** submit this trip rooming form that is **signed by a parent** at the time that they submit their **non-refundable deposit**. All payments are non-refundable.
- Once a student submits a rooming form with their choice of names, their room assignment will be set and **will be unable to be changed**.
- Each student on this form must include the **same 4 names** on their room request sheets as well to **guarantee** a room together. Room requests can only be guaranteed for **complete rooms of four**. Partial rooms (three or less) may have to be split. Students who do **not** submit any other student names will be placed in a room with availability.

"I have read & understand the Deerlake Middle School Policies and Procedures regarding the 8th grade Orlando trip for the 2025/2026 school year." (This signed form is due with the non-refundable deposit on October 1st)

Parent Printed Name: _____

Parent Signature: _____ **Date:** ____/____/____

**Deerlake Middle School 8th Grade Washington/New York Trip
Policies/Procedures & Rooming Request Form
March 2026**

I, _____, would like to room with the following **three (3)** other students on the Deerlake 8th Grade trip to **Washington / NYC** on **March 7 – 14, 2026**. My **non-refundable deposit of (\$350.00)** accompanies this **signed sheet** (please do NOT staple payment to this sheet)

Include **first** and **last** names ***Please Print Clearly***

1. _____ (your name)
2. _____
3. _____
4. _____

C Period Teacher

BOY ROOM _____ or GIRL ROOM _____

Please Circle your t-shirt size (all are ADULT sizes): S M L XL

Trip Payment Policies & Procedures:

- **ALL payments for the 8th grade trips are non-refundable.**
- Trip payments will be **accepted beginning at 8:15am on Wednesday, October 1st** in the **Media Center**. **Students may NOT come inside the front building gates prior to 8:15am that day.** Again, front gates will NOT open until 8:15am and supervision will not be provided until that time. However a line does form and spots are first come first served.
- One Student may submit all **Forms/Payments** for their rooming group only.
- **This trip will be limited to 128 students** (another bus will be added if we have at least 36 additional students who are interested). Spots will be assigned on a first come, first-served basis. After the first 128 students have signed up, we will start a waiting list.
- **Trip insurance is not included in the price.** Private travel insurance can be obtained on your own.

Behavioral Policies & Procedures:

- Students who receive two (2) **referrals** resulting in disciplinary action (such as **OFI**) or one (1) **out-of-school suspension** at any time during the school year **will not be eligible to participate in any trips or events.**
- Students who choose to exhibit **inappropriate behavior on this trip** will not be allowed to participate in any of the 8th grade end-of-the year activities.
- Students identified by the DMS Administration as having **excessive absences** are **ineligible** and may be removed from this trip.
- Please be aware that this trip will involve a GREAT DEAL OF WALKING!

Trip Rooming Form Policies & Procedures:

- Students **must** submit this trip rooming form that is **signed by a parent** at the time that they submit their **non-refundable deposit**. All payments are non-refundable.
- Once a student submits a rooming form with their choice of names, their room assignment will be set and **will be unable to be changed.**
- Each student on this form must include the **same 4 names** on their room request sheets as well to **guarantee** a room together. Room requests can only be guaranteed for **complete rooms of four**. Partial rooms (three or less) may have to be split. Students who do **not** submit any other student names will be placed in a room with availability.

"I have read & understand the Deerlake Middle School Policies and Procedures regarding the 8th grade NYC trip for the 2025 /2026 school year." (This signed form is due with the non-refundable deposit on October 1st)

Parent Printed Name: _____

Parent Signature: _____ **Date:** ____/____/____